



WEDDINGS WITH



your day, your way, with us

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tongarirolodge.co.nz/taupo-weddings



Congratulations!

You're getting married!

Congratulations on your recent engagement and thank you for choosing the Tongariro Lodge as a potential wedding venue for this special day.

This is an exciting time for you, and the dedicated team at Tongariro Lodge are here to help make your day as perfect as you could ever dream. Set in 22 acres of park like grounds, on the banks of the Tongariro River, we are the perfect central location to have a relaxing, stressfree wedding day.

Our wedding package delivers not only amazing value, but superb menus to match your every need and requirement. We invite you to meet with us, view our property and see just how special your day could be here with us at Tongariro Lodge.

Tongariro Lodge Wedding & Events Team





YOUR WEDDING PACKAGE

Tongariro Lodge is dedicated to making your day as special as possible. With our wedding packages we are here to suit your needs & are very flexible in all areas.

WEDDING VENUE HIRE \$2,500.00

- Dedicated wedding coordinator
 - Full venue hire
- Draping of wedding reception area
 - Personalised wedding menu
 - Service of wedding cake
 - Cake & Gift tables
- Dance floor - unless specialty floor is required
 - One-bedroom chalet for bride & groom
 - Late check out - subject to availability
 - Special accommodation rate for guests
- Complimentary breakfast for bride & groom
 - Full use of lodge grounds for photos
 - Use of internal surround sound system
- Chair covers - your choice of black or white



Pre & Post Wedding Day

Here at Tongariro Lodge we are dedicated to making your special day the best it can possibly be, and this all starts when you walk through our doors be it the night before or a week before!

The Day Before

To start the celebrations, we offer a special “meet & greet” package. This can include a “happy hour & canapés” the evening before the wedding, or a relaxed barbeque at the lodge.

The Day After

With a gourmet buffet breakfast to refuel your guests, the wedding breakfast is the perfect opportunity to say your last good-byes and thank you’s to all of your guests.





FOOD FOR THOUGHT

Let our talented chefs create a personalised menu to match your perfect day. From wide spread gourmet buffets, to specially made hand crafted canapes, our chefs are dedicated to making sure you and your guests enjoy the best possible cuisine on your special day.

Plated: \$90.00 per guest

Breads, one entree, two main selections & one dessert

Buffet: \$75.00 - \$85.00 per guest

Menu Option One - \$75.00 per guest

Menu Option Two - \$85.00 per guest

Optional Extras:

Pre-dinner canapes - \$8.00 per guests for 2 hot 2 cold

\$12.00 per guest for 3 hot 3 cold

Wedding Hamper - \$100.00

for a hamper which includes a bottle of bubbles, selection of beer, cheeseboard and other goodies to take with you while your bridal party has their photographs taken

We are happy to cater to any special dietary needs of individual guests.
Simply advise your wedding planner.



YOUR BAR TAB

Have your guests enjoy a wide range of superb New Zealand & Australian wines from our extensive wine list, a large range of bottled beer, as well as premium spirits on your special night.

You may set your bar tab by a dollar value or by the length of time you would like the tab to operate for. When the given limit is reached, your wedding coordinator will liaise with your master of ceremonies, or your nominated person.

- Selection of wines are available
- House selection of bottled beer from \$8.00 per bottle
 - Premium spirits from \$10.00 per double shot
 - Non-alcoholic beverages at \$5.00 per glass
- Special wine can be requested and bought in by the lodge and charged accordingly



TERMS & CONDITIONS

A full terms & conditions contract will be sent upon booking to be signed and returned, as well as a full venue hire deposit invoice to be paid.

CONFIRMATION

All bookings must be confirmed in writing, along with a signed copy of T&C's, as well as the due deposit(s) must be received in order to secure the reservation.

A deposit of the total venue hire is required to secure your reservation

CANCELLATIONS

In the unfortunate circumstances of cancellation/postponement within six (6) months of the event date will mean that the entire deposit will be forfeited.

Within fifteen (15) working days, the deposit will be forfeited and 50% of the food & beverage spend will be charged. Within seventy-two (72) hours, the deposit will be forfeited and 75% of the total food & beverage spend will be charged.

All cancellation and postponements must be notified to Tongariro Lodge in writing.

Where Tongariro Lodge has booked entertainment, activities or other services for the event, the client will incur the full charge of these services to the extent they cannot be mitigated.

PAYMENT

Total venue hire is required as a deposit in order to confirm chosen dates. Full payment must be made to Tongariro Lodge within seven (7) working days following receipt of invoice, direct credit details are on the invoice. A credit card number is required to settle any outstanding charges associated with the event. Any damage made to Tongariro Lodge will be charged to this credit card.

ACCOMMODATION

We offer a special accommodation rate for all wedding guests.

Villas are \$499.00 per night for two people and \$50.00 each extra person. Chalets are \$299.00 per Chalet. Same price one or two persons.

We request that a minimum of 10 rooms be booked. Accommodation is confirmed on receipt of a 25% deposit.

ROOM ALLOCATIONS

Should guest number decrease significantly from numbers advised at the time of booking, Tongariro Lodge reserves the right to reallocate the event to a more appropriate venue or accommodation room.



TERMS & CONDITIONS CONT.

EVENT DETAILS

All final details, including number of guests, duration of event, menus, beverages, entertainment, room setup and timings must be confirmed by the client in writing, twenty-one (21) days prior to the event.

Any external contractors & exhibitors required must be approved by Tongariro Lodge, fourteen (14) working days prior to the event.

PERFORMANCE OF THIS AGREEMENT

Tongariro Lodge will not be liable for any failure to perform its obligations under this agreement where such failure is caused by events beyond the reasonable control of Tongariro Lodge. In no event will Tongariro Lodge be liable for any loss of profits or any consequential, indirect or special loss, damage or injury of any kind whatsoever suffered by the client arising directly or indirectly from any breach of any Tongariro Lodge's obligations arising under or in connection with this agreement or from any cancellation of this agreement or from any negligence, misrepresentation or other act or omission on the part of Tongariro Lodge, its employees, agents or contractors.

CLIENT RESPONSIBILITY

Tongariro Lodge reserves the right to exclude any objectionable or intoxicated persons from the premises without prejudice.

The client will be responsible to ensure the orderly behavior of their guests and contractors. Tongariro Lodge has the right to intervene if it considers it necessary to do so. The client is responsible for any damage, loss or extra cleaning required to Tongariro Lodge's premises, grounds, all accommodation, property or equipment, caused by the client, its guests, employees or contractors before, during or after the event. The client's property will be treated with all care, but Tongariro Lodge does not accept any responsibility for damages to any goods that are lost, removed or damaged on the premises. It is the client's responsibility to arrange adequate insurance to cover such potential damage.



Q&A's

Can we see photos of previous wedding set ups?

Yes. Please request this through your wedding coordinator.

Can we come and see a wedding set up in progress?

Yes. Your wedding coordinator can advise dates available.

What are the choices of tables & set ups?

We have a range of tables, from long rectangular tables, to square and round.

What parking is available?

There is ample parking in and around Tongariro Lodge.

Accommodation?

A minimum of 10 rooms are required to be reserved in order to confirm the wedding. For accommodation costs and details please ask your wedding coordinator.

The special wedding rate will be provided to all wedding guests by the bride and groom and wedding coordinator.

Who will be there on the day to ensure the wedding runs smoothly?

Tongariro Lodge has a wedding coordinator to work through the event with the bride, groom and master of ceremonies, alongside our professional staff.

Are tables, chairs, plates, cutlery and table linen supplied?

Yes. These are items included in the wedding fee. Lycra chair covers are available to hire from the lodge also.

Can we decorate the room and what access do we have?

Yes you can. Access needs to be discussed with your wedding coordinator.

Are you able to arrange additional services through the wedding coordinator?

Yes, your wedding coordinator can give you advice and recommendations on marriage celebrants, photographers, hair dressers, beauty therapists, wedding cake makers and entertainment.





Q&A's

How many guests can you comfortably accommodate?

100pax with dance floor. We can also cater for up to 200 guests in an outside marquee.

Can I bring my own caterers?

Unfortunately not. We sell accommodation, food & beverage

Is there a dance floor?

Yes, the Anglers Den has a hardwood floor (great for dancing) If you are wishing to have the dance floor placed somewhere else or in a marquee this can be priced to cater to your needs.

Can we have live music?

Yes, subject to discussion with your wedding coordinator.

Do you have a sound system for background music, microphones for the toasts etc?

Yes. An excellent sound system and hand held microphone are available.

Is there more than one function room?

Yes. Delta room has up to 100 guests, Anglers Den up to 50 guests & marquees available for up to 200guests.

What is the lighting like?

Excellent natural lighting during the day and excellent mood lighting capability in the evening.

Is the price quoted, guaranteed for our wedding date?

Yes, once the deposit is paid the price is guaranteed.

Do we need to pay a deposit?

Yes. We require a deposit of \$2,250.00 upon acceptance of our Terms & Conditions

What is your cancellation policy?

Cancellation or postponement within 6months of the event date - the entire deposit is forfeited. Cancellation 15days prior to the event, the entire deposit will be forfeited and 50% of the total food and beverage quote is to be paid. Cancellation 15days prior to the event, the entire deposit will be forfeited and 75% of the total food and beverage quote is to be paid.

When does the balance of the account need to be paid?

Upon leaving the lodge - the day after the wedding.

When do we need to advise numbers?

All final details including estimated number of guests, menus, beverages, entertainment and time schedules must be confirmed by you and in writing, 21days prior to the event.